



Office of General Services

KATHY HOCHUL
Governor

JEANETTE M. MOY
Commissioner

Sent via e-mail to: denise.beychok@pb.com

1/13/2023

Denise Beychok-Stevens
Pitney Bowes Inc
3001 Summer Street
Stamford, CT, 06926

Solicitation 22802
Information Technology Umbrella Contract –
Manufacturer Based (Statewide)

Dear Denise Beychok-Stevens:

Thank you for submitting a response to Periodic Recruitment 2 Solicitation 22802 Information Technology Umbrella Contract – Manufacturer Based (Statewide), Group 73600 issued by the New York State Office of General Services (OGS). OGS is pleased to present the enclosed Contract PM69875, based on your company’s response to the following Lots:

- Lot 1 - Software
- Lot 2 - Hardware
- Lot 3 - Cloud
- Lot 4 - Implementation

This contract is limited to Lot 1 - Software, Lot 2 - Hardware, Lot 3 - Cloud, and Lot 4 - Implementation and only allows for sales for Lot 1 - Software, Lot 2 - Hardware, Lot 3 - Cloud, and Lot 4 - Implementation.

Please complete and return the following documentation in the format requested below as soon as possible, but no later than **1/30/2023**.

Item No.	Document	No. Copies	Format	Form of Transmittal	Address
1	Signature Page and Acknowledgement with Notary (Contract Pages 60 & 61)	1	Scanned with Blue or Black Ink Signatures	Electronic	OGS.sm.SSTTechnology@ogs.ny.gov & josh.sack@ogs.ny.gov
2	Signature Page and Acknowledgement with Notary (Contract Pages 60 & 61)	2	Original, with Blue or Black Ink Signatures	Hardcopy	NYS Office of General Services Procurement Services Corning Tower, 38th Floor Empire State Plaza Albany, NY 12242 Attention 22802 Umbrella
3	Completed certification under Executive Order 16: https://ogs.ny.gov/EO-16 . This Executive Order, issued March 17, 2022, prohibits state agencies and authorities from contracting with businesses conducting business in Russia.	1	Scanned with Blue or Black Ink Signatures	Electronic	OGS.sm.SSTTechnology@ogs.ny.gov & josh.sack@ogs.ny.gov

Any extraneous terms and/or bid deviations included with your company’s Solicitation response have been disregarded and are not included in the Contract. Please note that the Contract also contains a new section, Section 2.76 – Contract Administrative Fee. To expedite review of pricelists, OGS did not add any items to the pricelist that:

1. Did not pass Reasonableness of Price review, as per Solicitation section 2.4 - Reasonableness of Price;
2. Had scope issues that require clarification;
3. Were determined to be not in scope for the Lot submitted; or
4. Were determined to be not in scope for the Solicitation and resulting Contract

Items that are in scope for the awarded Lots may be resubmitted in a pricelist modification request after award.



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Please be advised that the Contract does not become effective until executed by both parties. Contractor shall not bid on an RFQ for a specific Lot until the OGS website identifies Contractor as eligible to participate in an RFQ for that specific Lot.

Please also note that in accordance with the Procurement Lobbying Act, this procurement continues to be in a restricted period; therefore, communications concerning this procurement may only occur via a designated contact.

If additional information is required, please contact josh.sack@ogs.ny.gov. Thank you for your interest in doing business with OGS.

Sincerely,

Dan DeBerardinis
Contract Management Specialist 3

Enclosure